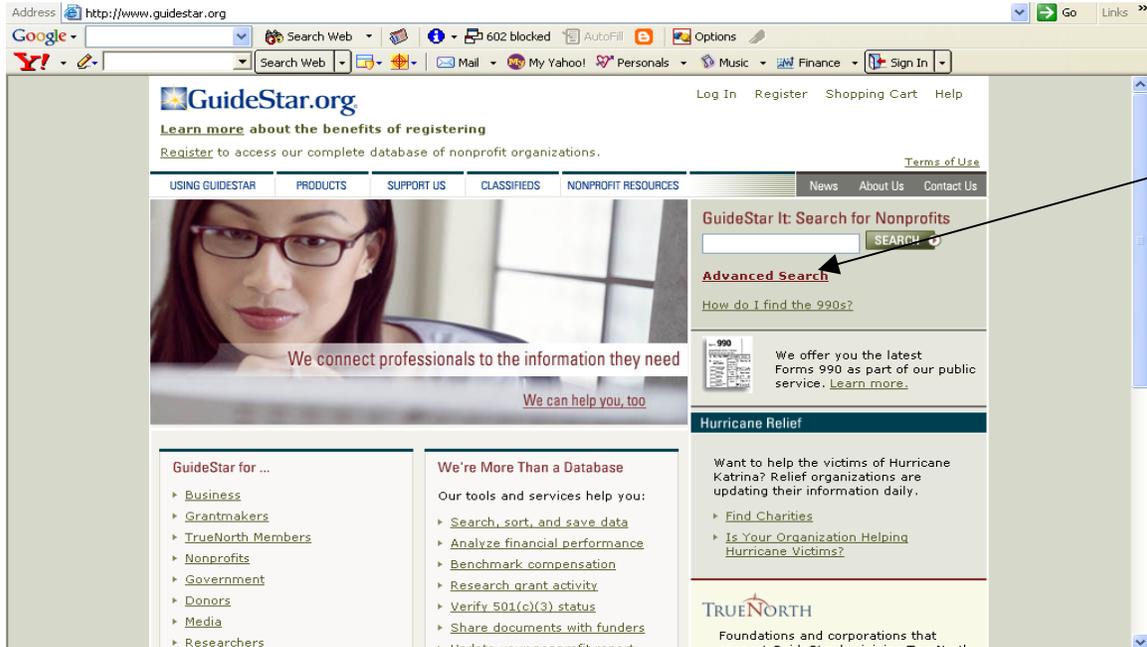


Using GuideStar to find IRS 990 reports

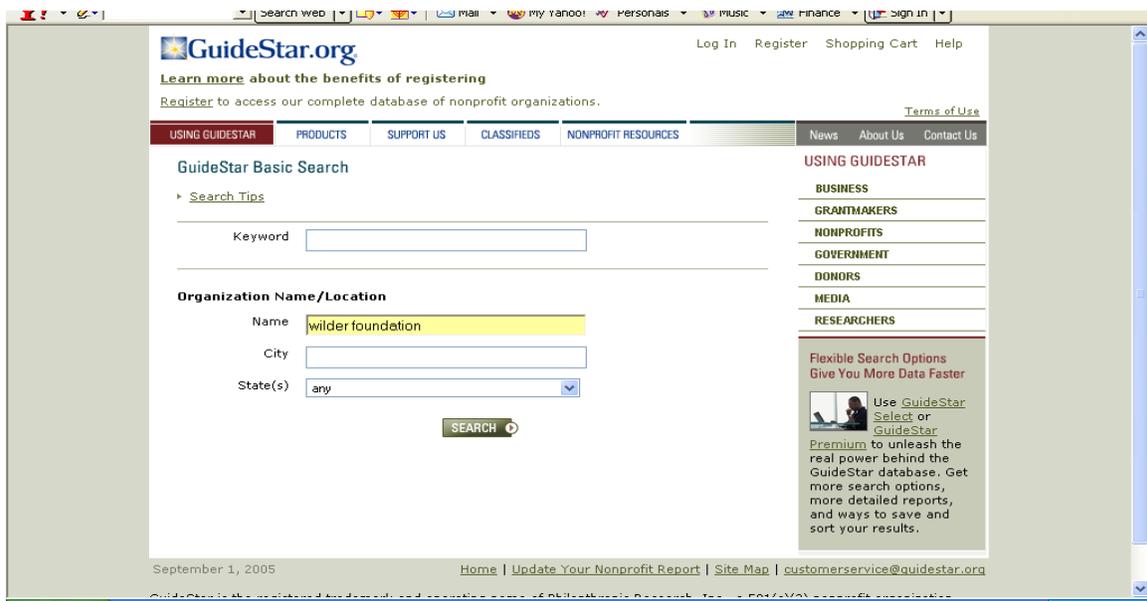
GuideStar is a free database on the open web. Though not comprehensive, it is the largest collection of non-profit organizations' IRS 990 forms available.

1. Go to <http://www.guidestar.org> The first page looks like this:



Choose the Advanced Search link.

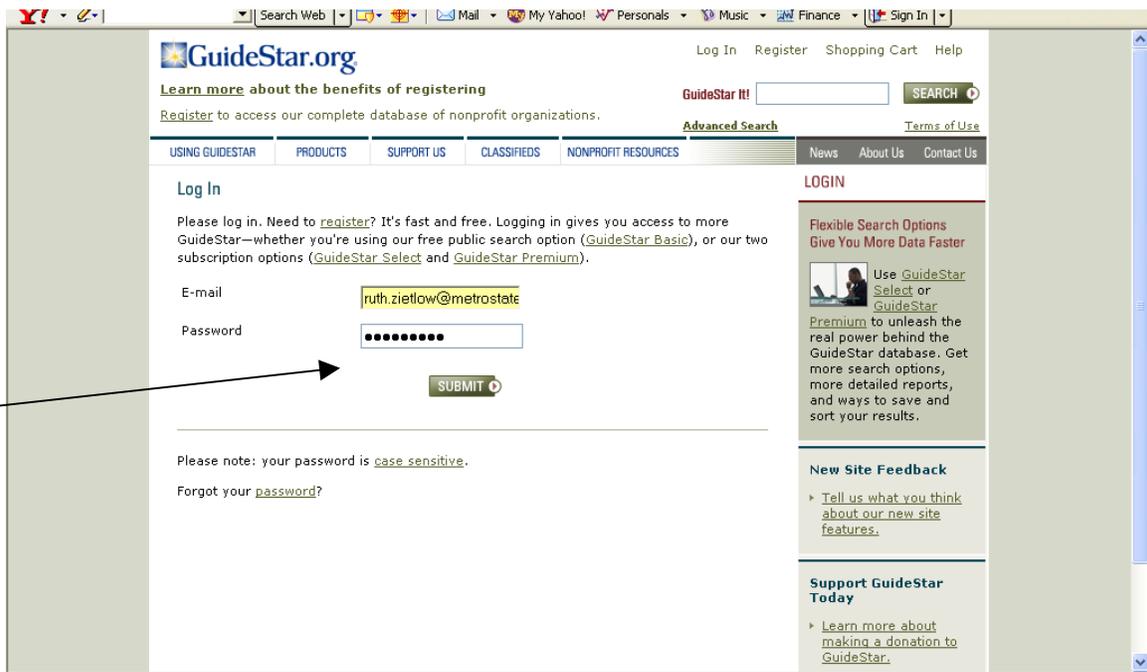
2. Type the organization's name into the Name field and press Search.



The organizations with records that have your keywords come up. I am interested in looking at the Amherst H. Wilder Foundation.



Though GuideStar is free, they do require you to register. I have already registered, so I provide my email and password to the system, and press Submit.



Below is the record for the organization.

The screenshot shows the GuideStar.org website interface. At the top, there is a navigation bar with links for 'Log Out', 'My GuideStar', 'Shopping Cart', and 'Help'. Below this, the user is logged in as 'Ruth Zietlow'. The main content area displays the profile for 'Amherst H. Wilder Foundation', including its address (919 Lafond Ave, St Paul, MN 55104) and contact information (Mr. Rolf Thompson, Senior Director of Resource Development). A right-hand navigation menu titled 'GUIDESTAR BASIC REPORT' contains several links: 'MAIN REPORT', 'GENERAL INFORMATION', 'BOARD OF DIRECTORS', 'MISSION AND PROGRAMS', 'GOALS AND RESULTS', 'FORM 990 AND EDOCS', 'FINANCIALS', and 'PRINTABLE REPORT'. A black arrow points to the 'FORM 990 AND EDOCS' link. Below the navigation menu is a 'My Tools' section with a 'Subscribe Now' button and a list of tool categories like 'GuideStar Select', 'GuideStar Premium', 'Analyst Reports', etc.

To go straight to the 990 reports, click on the FORM 990 and EDOCS link on the right of the screen.

This screenshot shows the 'FORM 990 AND EDOCS' page for the Amherst H. Wilder Foundation. The page is divided into two columns of document links. The left column, titled 'Documents Supplied by the IRS', lists fiscal years from 1998 to 2003. The right column, titled 'Documents Supplied by the Organization', is currently empty. The 'Fiscal Year 2003' link in the left column is highlighted with a mouse cursor. Below the document lists, there is a section titled 'About IRS Form 990' with a link to 'Form 990 FAQs'. The right-hand navigation menu is visible on the right side of the page, with 'FORM 990 AND EDOCS' highlighted in red.

Next, I'll choose the Fiscal Year 2003 report.

Notice these are Adobe Acrobat PDF files. To read them, you'll need a copy of Adobe Acrobat Reader software on your computer. If you need this software, it is available for a free download at <http://www.adobe.com>

This is the beginning of the 32 page Form 990.

Form 990
Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except black lung benefit trust or private foundation)
OMB No. 1545-0047
2002
Open to Public Inspection

Department of the Treasury
Internal Revenue Service

The organization may have to use a copy of this return to satisfy state reporting requirements.

A For the 2002 calendar year, or tax year period beginning **JUL 1, 2002** and ending **JUN 30, 2003**

B Check if applicable:
 Address change
 Name change
 Initial return
 Final return
 Amended return
 Application pending

Please use IRS label or print or type:
C Name of organization
AMHERST H. WILDER FOUNDATION
D.B.A. WILDER FOUNDATION
Number and street (or P.O. box if mail is not delivered to street address)
919 LAFOND AVENUE
City or town, state or country, and ZIP + 4
ST PAUL, MN 55104

D Employer identification number
41-0693889

E Telephone number
651/642-4000

F Accounting method
 Cash Accrual
 Other (specify) _____

G Web site **WILDER.ORG**

J Organization type (check only one) 501(c) (3) (insert no) 4947(a)(1) or 527

K Check here if the organization's gross receipts are normally not more than \$25,000. The organization need not file a return with the IRS; but if the organization received a Form 990 Package in the mail, it should file a return without financial data. Some states require a complete return.

H and I are not applicable to section 527 organizations
H(a) Is this a group return for affiliates? Yes No
H(b) If "Yes," enter number of affiliates _____
H(c) Are all affiliates included? **N/A** Yes No
(If "No," attach a list.)
H(d) Is this a separate return filed by an organization covered by a group ruling? Yes No
I Enter 4-digit GEN _____

L Gross receipts: Add lines 6b, 8b, 9b, and 10b to line 12 **114,734,428.**

M Check if the organization is not required to attach Sch. B (Form 990, 990-EZ, or 990-PF).

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances

1 Contributions, gifts, grants, and similar amounts received

1 of 32 8.47 x 11.13 in

To print, use the printer icon that is part of the Adobe Acrobat software, not the print command from your browser.